

Latin 112-03

Beginning Latin II

Spring 2008

TR 10-11:15 am

DI 155

Prudence Jones

E-Mail: jonespr@mail.montclair.edu (the best way to contact me)

Office: Dickson Hall 106

Office Phone: 973-655-3017

Office Hours: TR 9:30-10 am, 2:15-3:15 pm; or by appointment

Description: This course picks up where Beginning Latin I left off. We will continue to use the *Ecce Romani* textbook series.

Required Texts:

The required textbooks for this course are listed below. You may prefer to order them online rather than relying on the MSU bookstore. You may already have *Ecce Romani* Book IB from Latin 101. When we finish Book IB, we will go on to *Ecce Romani* Book IIA. I recommend you purchase this book as soon as possible so that you will have it when you need it. A volume containing Books IA and IB is on reserve in Sprague Library. The library does not own Book IIA, however.

NOTE: *Ecce Romani* books were in short supply last semester--do not wait until the last minute. It is the student's responsibility to obtain course books and bring the appropriate text to each class meeting.

Author: Lawall, Gilbert

Title: *Ecce Romani* IB

ISBN: 0131163728

Publisher: Prentice Hall

Edition: 2005

Author: Lawall, Gilbert

Title: *Ecce Romani* IIA

ISBN: 0131163817

Publisher: Prentice Hall

Edition: 2005

Schedule:

Jan.	22 ER 20-21	7 Quiz on ER 25; ER 26
	24 Quiz on ER 20-21; ER 22	
	29 Quiz on ER 22; ER 23	12 Quiz on ER 26; ER 27
	31 Quiz on ER 23; ER 24	14 Quiz on ER 27; Review ER 20-27
Feb.	5 Quiz on ER 24; ER 25	19 Test 1: ER 20-27
		21 Bonus Quiz; ER 28 (in book IIA)

	26 Quiz on ER 28; ER 29	Apr.	1 Quiz on ER 34; ER 35
	28 Quiz on ER 29; ER 30		3 Quiz on ER 35; ER 36
Mar.	4 Quiz on ER 30; ER 31		8 Quiz on ER 36; ER 37
	6 Quiz on ER 31; ER 32		10 Quiz on ER 37; Review ER 34-37
	11 Quiz on ER 32; ER 33		15 Test 3: ER 34-37
	13 Quiz on ER 33; Review ER 28-33		17 Bonus Quiz; ER 38
	18 Spring Break		22 Quiz on ER 38; ER 39
	20 Spring Break		24 Quiz on ER 39; ER 40
	25 Test 2: ER 28-33	May	29 Quiz on ER 40; ER 41
	27 Bonus Quiz; ER 34		1 Quiz on ER 41; Review
			13 Final Exam 10:15-12:15

Policies Regarding Coursework and Grading

Please read carefully. As a member of this class, you are responsible for understanding and complying with these policies

Attendance: Each class meeting you attend earns you 1 point. Thus, missing a class will have a small impact on your semester grade. Missing numerous classes will have a larger impact on your semester grade. You must be in class for the entire period to receive attendance credit for that day. Disruptive behavior of any type (including cell phone use) will also result in loss of attendance credit for the day. You may miss up to 3 classes and still receive 100% for attendance. This policy will address the occasional emergencies everyone experiences: car trouble, doctor's appointment, etc. For truly unusual hardships (e.g. an extended hospitalization), consult the Dean of Students' Office. I will grant any accommodations they instruct me to. In case of inclement weather, call the weather hotline at (973) 655-7810 for information on cancellations. If the university cancels classes during our class period, we will not meet and you should consult Blackboard for any instructions regarding preparing for our next meeting. If classes are being held during our class period, you should assume that we are meeting. If for any reason our class is not meeting, I will post an announcement on Blackboard and send e-mail to your MSU e-mail address.

Participation: In all language classes, active participation is essential. You will be called upon from time to time, but you should also make an effort to volunteer. Adequate participation also involves being on time for class, having your books and class materials with you, being alert and attentive, and keeping distractions (talking to your neighbor, eating and drinking, coming and going during class, etc.) to an absolute minimum. Important: please turn off all cell phones and other electronic devices.

Quizzes: These will occur at the beginning of almost every class meeting. Quizzes must be completed during the allotted time. Quizzes will be on the material covered in the previous class. There will be 3 "Bonus Quizzes" which can each compensate for one missed quiz. This

arrangement allows for the occasional missed class or late arrival due to unforeseen circumstances. **Quizzes cannot be made up.** The only exceptions to this rule are absences on religious holidays recognized by Montclair State University and situations in which a university official such as the Dean of Students instructs me to grant a make-up.

Tests: There will be 3 tests. These can only be made up under extraordinary circumstances and if arrangements are made promptly (before the missed test if at all possible). There will be a point deduction equivalent to 10% of the test's total point value on make-up tests (i.e. 5 points will be deducted from your score on a test worth 50 points if you require a make-up). The only exceptions to this rule are absences on religious holidays recognized by Montclair State University and situations in which a university official such as the Dean of Students instructs me to grant a make-up. Tests will be on material covered since the previous test.

Communication: Blackboard (<http://montclair.blackboard.com>) will be the primary way in which I will communicate with you outside of class. Login with your Montclair e-mail username and password. Go to Blackboard to find anything you may have missed or lost: syllabus, handouts, etc. For help, go to http://oit.Montclair.edu/documentationpdf/bboard6_students.pdf. For all course-related e-mail, please use your Montclair e-mail account. You are responsible for any information I send to that address. Please check it frequently. E-mail sent to my Montclair e-mail address from some providers, particularly AOL, sometimes does not reach me successfully. As soon as possible, please exchange contact information with another student or students in the class. Use this in the unlikely event you miss a class. You will need to find out what you missed and get the notes.

Extra credit: In addition to the 3 Bonus Quizzes, there may be other extra credit opportunities throughout the semester. Participation in extra credit is not guaranteed (i.e. if you have a scheduling conflict at the time of an extra credit event, there will be no substitute extra credit).

Plagiarism/Cheating: Any instances of plagiarism or cheating on any work for this course will result in a score of zero for that piece of work. A second offence will receive a failing grade for the course. During tests all belongings must be put away. Cell phones, pagers, and other electronic devices must be turned off and put away.

Disabilities: If you have a form from the Disability Resource Center, please bring it to me as soon as possible. I will make all recommended accommodations.

Final Exam: The final exam will occur during exam period at the time scheduled by the registrar's office and will be cumulative. If you miss the final exam, a score of zero will be recorded for you and your course grade computed accordingly. In the case of a true emergency (e.g. hospitalization) on exam day, contact me before the exam's start time. If you have an exam conflict (two exams scheduled at the same time), let me know as soon as possible.

VERY IMPORTANT NOTE:

With the exception of the final exam, all work, including extra credit, must be submitted for grading by May 1.

Grading:

Attendance: 25 points

Class Participation: 15 points

Quizzes: 210 points (10 points each)

Tests: 150 points (50 points each)

Final Exam: 100 points

Total: 500 points

463-500 A

448-462 A-

433-447 B+

413-432 B

398-412 B-

383-397 C+

363-382 C

348-362 C-

333-347 D+

313-332 D

298-312 D-

0-297 F

Note: Extra credit points are added in like any other points. Totals ending in .5 and higher are rounded up (i.e. 397.5 to 397.9 = 398).